

**Sturm Memorial Library
Board of Trustees Meeting
April 18, 2017**

Meeting was called to order at 5:33pm by President Judy Trull.

Members present: Trull, Barb Baumgartner, Jennifer Brickey, Alice Brown, Mona Golla-Kolosso, Blair Olsen. Also present: Director Ellen Connor. Dr. Melanie Oppor was excused.

Motion to amend the agenda made by Golla-Kolosso/ Brown. Motion carried.

Motion to approve the amended agenda made by Brown/ Golla-Kolosso. Motion carried.

Visitors: none

Election of Officers:

Slate of officers was presented and approved:

President- Judy Trull

Vice President – Alice Brown

Secretary- Barbara Baumgartner

Treasurer- Jennifer Brickey

Committee Appointments-

Building and Grounds- Blair Olsen and Mona Golla-Kolosso

Finance and Personnel – Jennifer Brickey, Judy Trull, and Alice Brown

Policy- Dr. Melanie Oppor and Barb Baumgartner

Approval of March Minutes- corrections of Blair Olsen's name. Motion made by Golla-Kolosso/Brickey to approved the minutes of March 14, 2017 with spelling correction. Motion carried.

Approval of Library Bills-Motion made by Brickey / Golla-Kolosso to approve the payment of the monthly bills in the amount of \$12,431.50 from the general fund and \$1615.22 from the donation account. Motion carried.

Monthly Budget Report: Director Connor reviewed February and March budget.

Library Director's Report:

The March Director's Report was previously submitted. Connor discussed a few things in the report.

Committee Reports:

Building Committee:

Cement/ Railing Project- Director Connor received an email from Dennis Steigenberger with issue of railing styles of back entrance and front entrance. Discussion on the different styles.

Motion by Brickey/ Golla-Kolosso to use the existing railings and bring to code height. Motion carried.

Building & Grounds review meeting will be set and report given in June.

Bulb & Ballasts for Lights- Master Electric's proposal tabled until future meeting.

Finance & Personnel:

CD Renewal at Premier Bank- Brickey reported that \$100,000 from the \$162,000 CD was rolled back into a 36-month CD at 1.18% on April 23rd. \$62,000 of the remaining amount was placed in a new checking account do be used to pay for capital expenditures. All transactions were done with Premier Bank.

CD Renewal at Community First: Brickey presented CD discussion of 19 months' renewal. Discussion. Motion made by Brown/ Olsen to renew CD at Community First for 19 months at 1.3%. Motion carried.

Personnel Policy Manual review meeting will be set.

Policy Committee- Nothing to Report.

Director Connor informed the Board that Fox Valley Tech. Will be using the meeting room for workshops on four Mondays in September and that this would require revisions to the meeting room policy. Fox Valley Tech could be a great partner in programming and allowing them to use the meeting room would be a step in future partnerships.

Communications:

Library received a thank you note from the Manawa School District for being a site for back to school materials collection.

Thank You received from Annette Fahser.

Unfinished Business: Nothing

New Business:

Closing of Library- Director Connor discussed noise of construction and was okay with keeping the Library open.

National Night Out- scheduled for Tuesday, August 1, 2017. Scheduled performer "Truly Remarkable Loon".

Next Meeting Date- May 9, 2017 @ 5:30pm.

Adjournment-Motion by Brown/ Golla-Kolosso to adjourn the meeting at 7:10 pm. Motion carried.

Respectfully Submitted:

Barb Baumgartner, Secretary

