

**Sturm Memorial Library  
Board of Trustees Meeting  
Monday October 7, 2019  
Minutes**

The meeting was called to order by President Judy Trull at 5:33pm.

Members present: Trull, Mona Golla-Kolosso, Blair Olsen, John Mann, Melanie Oppor. Alice Brown arrived at 5:40pm. Absent: Coleen Phelan. Also present: Library Director Ellen Connor and Kelly Ramstack.

Connor agreed to take minutes.

Move Oppor/Olsen to approve the September minutes. Motion carried.

An incomplete budget report for September was shared. Ellen noticed a problem in the formula and will review the worksheet to make adjustments.

Audience to Visitors: Kelly Ramstack talked to the Board about a new logo. Showed some examples of updated logos and proposed some ideas for the new logo. Some members expressed satisfaction with the current logo so Ramstack suggested modernizing it a little bit.

Director's Report:

No questions on the report. Ellen reported that she attended the District mental health summit and has a program in the works as a follow up to that summit.

**Committee Reports:**

**Building Committee:**

The painting projects have not been started but the painter has been in touch and has been given the down payment.

Ellen followed up with Abrahamson Body & Equipment Service, Inc to ask get answers to some questions the Board had on an estimate it submitted to fix the railing plates. It was decided to pursue a more in depth look at all of the railings. The issue will be referred to the Building Committee.

Ellen reported that Joe came in one morning and there were new roof leaks in the children's area during all of the rain last week. She will keep an eye on it to see if it becomes recurring.

**Finance & Personnel:**

Ellen reported that the Mayor corresponded with her about Lyn's vacation time, the way the Library records benefits and that he thinks the library should be paying the City Clerk's office for duties performed. There is a Committee of the Whole meeting on the

2020 Budget on Monday October 14<sup>th</sup> and Ellen suggested Board members attend if they are able.

Ellen distributed a report on the South Central Library System investments.

Ellen shared the draft copy of the letter she wrote for the Board that will be sent to City Hall regarding the LGIP fund. Changes were suggested. Ellen will draft a revised letter and the President will sign it and it will be sent to City Hall.

**Policy Committee:**

The policy committee will be meeting on Tuesday October 29<sup>th</sup> to review the Policy Manual.

**Old Business:**

Ellen and Lyn will be meeting with reps from the Technology Group to try out a new monitor, White Board, screen, etc. on a portable stand on Thursday October 10<sup>th</sup>.

There was no more discussion on the Logo.

**New Business:**

Ellen was approached by Mary Mann, a member of the B&D Foundation which is a regular contributor to the Library. Foundation members are interested in funding a more involved project. Ellen discussed with them the idea of having a building study to see if the interior could be re-configured to make it more up to date. Ellen contacted an independent building consultant who worked on the original building 25 years ago. He submitted a proposal and it was sent to the Mary Mann.

Next meeting date: Tuesday November 12<sup>th</sup> at 5:30pm

Move Brown/Olsen to adjourn the meeting at 7:01pm.

Respectfully Submitted

Ellen Connor, Acting Secretary