

**Sturm Memorial Library
Board of Trustees Meeting
May 9, 2017**

Meeting was called to order at 5:31pm by President Judy Trull.

Members present: Trull, Barb Baumgartner, Jennifer Brickey, Blair Olsen, Mona Golla- Kolosso-5:34.
Alice Brown- 5:45, Dr. Melanie Oppor- 5:45, left at 6:42
Library Director Ellen Connor, also present.

Introduction of Visitors: Jessica Beckendorf UW- Extension

Approval of the Agenda: Motion by Brickey/ Olsen to approve the agenda. Motion carried.

Audience to Visitor: Jessica presented and explained results of the Preliminary Report of Sturm Memorial Library Survey. Discussion by the Board and Director. Jessica thought that we could finish the plan in a two - hour meeting next time. She will provide the members by May 31st with a packet for us to look over before we meet. Special two-hour planning meeting set for June 20th at 5:30pm.

Approval of April Meeting Minutes: Motion by Golla-Kolosso/ Dr. Oppor to approve minutes. Motion carried.

Approval of Library Bills- Motion by Brickey/ Golla-Kolosso to approve general bill of \$ 3318.45 and credit card payment of \$241.86. Motion carried.

Monthly Budget Report: Director Connor reported April is over budget, which is normal.

Library Director's Report: Director Connor informed Board that OWLS Administrator Gerri Moeller is leaving for a position in Minnesota. Bradley Shipps will be acting Administrator until the position is filled. The process for hiring a new Administrator may take most of the summer. Director Connor expressed concern of the status of libraries in the state. The Public Library System Re-Design (PLSD) process is moving through the stages.

Committee Reports:

Building Committee-

1. **Porches and Railings-** Progress is being made.
2. **Building & Grounds Review-**
 - a. Consider soliciting bids for sealcoating the front driveway- No decision until July.
 - b. Get estimates for work on landscaping around flagpole- replace the bushes.
 - c. Repairing the grassy swale in the back yard and the area under the tree near the back door- get estimates from two landscaping outfits: Little Wolf Landscaping and Crosscut Solutions Mfg.
 - d. HVAC fence needs re-painting.
 - e. Longer shelves needed in the main storage room to be more accommodating- discussion of soliciting bids for shelving.

Finance & Personnel- Nothing to Report

Policy Committee- Nothing to Report.

Communications: Lynn Hokenstad has received many donations from the business community for the Summer Reading Program books.

Unfinished Business:

Media Mentorship Class attended by Director – Director Connor enjoyed the online program and came up with media mentorship for library involving all staff.

New Business:

Purchase for Youth Service: Connor and Hokenstad have decided to set up a special fund of the donations received from Jan Kraetsch. This fund will pay for special purchases for youth services. Hokenstad will be purchasing a set of STEM blocks with a bin for just under \$500.

Trustee Education-

Director Connor attended the Wisconsin Libraries Association conference in Stevens Point to get education credits. Nickolas Butler, Wisconsin author, was the main speaker. She attended many sessions; including a session on the Public Library System Redesign process.

Next Meeting Date- July 11, 2017 @ 5:30pm.

Adjournment-Motion by Brown/ Golla-Kolosso to adjourn the meeting at 7:22 pm. Motion carried.

Respectfully Submitted:

Barb Baumgartner, Secretary