

**Sturm Memorial Library
Board of Trustees Meeting
August 8, 2017
Minutes**

Meeting was called to order at 5:31pm by President Judy Trull.

Members present: Trull, Barb Baumgartner, Jennifer Brickey, Mona Golla- Kolosso, Alice Brown, Blair Olsen (5:35)

Library Director Ellen Connor also present

Excused- Dr. Melanie Oppor,

Introduction of Visitors: None

Approval of the Agenda: Motion by Brown/Golla-Kolosso. Motion carried.

Audience to Visitor: none

Approval of July Meeting Minutes: Motion by Brickey/ Brown to approve minutes. Motion carried.

Approval of Library Bills- Motion by Brickey/ Olsen to approve general bills of \$3975.99 and donation bills of \$260.96. Motion carried.

Motion by Brickey/ Golla-Kolosso to approve Capital Expenditures of \$30, 272.52 and \$1675 payment to Van De Hey Roofing coming out of local government investment pool. Motion carried.

Monthly Budget Report: Director Connor explained city 's report of bills against the Library's.

Library Director's Report: Director Connor presented report showing increase in distribution of materials of 90 over last year.

Committee Reports:

Building Committee-

1. Update- Back railings were taken out and repainted, Stiegenberger inspected and approved the work. The back section of sidewalk was removed and replaced. Clean-up was completed. Partial payment was given to Martell Construction for the back stoop area completion. Main entrance center concrete strip resealed and main entrance steps to be removed, replaced and resealed in September after Labor Day and to be done within ten days.
2. Landscaping Bids- Director Connor presented two estimates: Crosscut Solutions,Inc.- \$1200.00 and Little Wolf Landscaping and Tree Service-\$1550.00. Discussion. Motion by Brown/ Golla-Kolosso to have Crosscut Solutions, Inc. do the work in the front around the flag pole by removing and disposing of evergreen shrubs, add fill, replace with ornamental grass and flowers- \$975.00. Have Little Wolf Landscaping and Tree Removal regrade and seed with erosion mat the drainage area off of the parking lot- \$300.00. Motion carried.

3. Sealcoating Parking Lot- Director Connor received one bid of \$925 for the back lot and \$750 for the front lot from Wolf River Seal Coating in Shiocton. Discussion. No decision made.
4. Snow Shoveling- City crew cannot do the job. Director Connor will put an ad on Facebook Page. Possible check with Chris Roehl for the job.
5. Misc. Repairs Update- timers for the lights had to be replaced. Urinal leak in men's bathroom was fixed- cost of \$150.00. Fan in women's bathroom removed and Master Electric is looking for parts.

Finance & Personnel-

1. Committee Meeting is set for Sept. 19th.
2. 2018 Preliminary Budget is very tight, possible no increase in funding. To maintain the same budget as 2017 municipal appropriations would have to increase 5% because county funding is going down.

Policy Committee- Nothing to Report.

Communications:

Sturm & Sons Foundation presented the Library with a check for \$15,000 for materials and programs. The Foundation pays for all Library programs with their donation.

Unfinished Business:

1. Updates on Library Programs- National Night Out was a success. Attendance was down from last year. Possible relocation for next year to the rodeo grounds building. Many of the businesses and Lion's Club participated in the event. Hope to get more involvement by other groups including the school district, etc.
2. Trustee Training Week- Director Connor reminded Board members of August 21st week for the on-line training.

New Business:

1. Pres. Trull set date of Thursday, September 14th, at 5:30pm for Long Term Planning Meeting to finish the project.
2. Trustee Education – Director Connor explained the COLAND Strategic Vision for Library Systems. Under the direction of the DPI/Division for Library Services, a steering committee was convened to study the feasibility of Library Systems in Wisconsin.

Next Meeting Date: September 12, 2017 @ 5:30 pm.

Adjournment-Motion by Brown/ Golla- Kolosso to adjourn the meeting at 7:28 pm. Motion carried.

Respectfully Submitted:

Barb Baumgartner, Secretary

