

**Sturm Memorial Library
Board of Trustees Meeting
February 18, 2019**

Meeting was called to order at 5:30pm by President Judy Trull

Roll Call: members present: Judy Trull, Barb Baumgartner, Coleen Phelan, Mona Golla-Kolosso, Blair Olsen Library Director Ellen Connor also present. Excused absence- Dr. Melanie Oppor and Alice Brown

Introduction of Visitors- none

Approval of Agenda- Motion by Golla-Kolosso/ Phelan to approve agenda. Motion carried.

Approval of January Minutes – Motion by Olsen/ Golla-Kolosso to accept the January Minutes. Motion carried.

Approval of Library Bills- Motion by Baumgartner/ Olsen to approve Donation Expenditure Account Bills of \$270.91 and General Bills of \$5049.10. Motion carried.

Distribution of Monthly Budget Report- Nothing to report at this time.

Library Director's Report – No discussion.

Committee Reports:

Building Committee-

1. Additional Parking Lot Video Cameras-

At this time nothing has been done. Director Connor did meet with Keith Gowdy of PC & Cell Solution.

2. Parking Lot Closures-

No closure was needed for the January 26th event at the Vet. Memorial Park.

Finance & Personnel-

1. Report on Salary Study-

Committee is waiting for report from Kolbe & Kolbe. Next meeting for the Committee is scheduled for March 12th.

2. Report on South Central Library System Foundation-

Because of the market drop in November and December the SCLSF Fund took a loss, but the January report shows a gain up and over the November value.

3. Premier Bank CD Interest Bump-

Premier CD for 2020 is up for renewal. The interest will be bumped up from 1.1 to 2.2%.

Motion by Golla- Kolosso/ Olsen to take the bump of 2.2% now for the CD of \$100,593.66 and renew to 04/23/2020 maturity. Motion carried.

4. Upcoming CD Renewals-

Director Connor reminded the Board that the maturity of First State Bank CD will be up in June

5. Transfer of Meeting Room Updates Funds-

Director Connor recommends the funds from the CD from the Knights of Columbus should be transferred to the Building Account at Premier Bank. It was initially placed in the Donations Account at Premier. Motion by Phelan/ Olsen to transfer the KC's funds to the Building Account at Premier Bank. Motion carried.

6. Final 2019 Budget -

Director presented the Final 2019 Budget of \$167,678.00.

Motion by Olsen/ Golla-Kolosso to accept the Budget of \$167,678.00. Motion carried.

Policy Committee- Nothing to report.

Communications- The Library received a donation of \$75 from Jan Kraetsch toward 3 baskets for the Biblio Bingo Program sponsored by the Library.

Old Business:

1. Copier and Printer Updates-

Director Connor was happy to announce that the new Copier and Printer will installed on Tuesday, February 26th.

2. Meeting Room Updates-

Director Connor explained nothing to report because of the uncertainty of what to do.

3. New Logo for Library -

Director Connor displayed and explained the "Word Cloud". From the Board Members' lists of words, the most words were books and community. More information will be forthcoming.

New Business:

1. Short Film Festival in October-

Director Connor explained the Manhattan Short Film Festival to be held from Sept.26th to Oct. 6th. The films would cost \$600 and viewings could held as many times at the library as needed for the public during the time frame. Discussion on having donation at the showings. Motion by Phelan/ Baumgartner to approve participation in the film festival from Sept.26th to Oct.6th at the Sturm Memorial Library. Motion carried.

2. 2018 Annual Report-

Director Connor presented the DPI Report and explained the information submitted. Motion by Golla- Kolosso/ Phelan to approve the 2018 DPI Report. Motion Carried.

3. 2018 System Effectiveness Statement-

Motion by Olsen/ Phelan to state OWLS did provide effective leadership and adequately met the needs of the library. Motion carried.

Next Meeting- March 12, 2019 @ 5:30 PM

Adjournment- Motion by Olsen/ Golla- Kolosso to adjourn at 6:24 pm. Motion carried.

Respectfully Submitted:
Barbara Baumgartner, Secretary