

**Sturm Memorial Library
Board of Trustees Meeting
January 8, 2019**

Meeting was called to order at 5:30pm by President Judy Trull

Roll Call- members present: Judy Trull, Alice Brown, Barb Baumgartner, Coleen Phelan, Mona Golla-Kolosso, Dr. Melanie Oppor. Library Director Ellen Connor also present. Blair Olsen arrived at 5:33pm. Dr. Melanie Oppor left at 6:42pm.

Introduction of Visitors- none

Approval of Agenda- Motion by Dr. Oppor/ Brown to approve agenda. Motion carried.

Approval of December Minutes – Dr. Oppor / Golla-Kolosso made motion to amend December minutes to approve a 3% raise for library employees' salaries as was proposed in the 2019 preliminary budget. Motion carried.

Motion by Dr. Oppor/ Golla-Kolosso to accept the December minutes as amended. Motion carried.

Approval of Library Bills- Motion by Brown/ Phelan to approve Donation Bills of \$184.22 and General Bills of \$1376.87. Motion carried.

Distribution of Monthly Budget Report- Director Connor explained over-budget of salaries.

Library Director's Report (Previously Distributed) – No discussion.

Committee Reports:

Building Committee-

1. Video Cameras- Director Connor met with Keith Gowdy of PC& Cell Solution regarding two cameras to be installed on the outside of the building. One by the back door and one on south side of building facing the parking lot. Gowdy proposed the cost of the cameras and installation of \$1047.00. Discussion. Connor informed the Board that the Library will receive total PC & Cell Solution services.

Motion by Golla-Kolosso/ Brown to accept proposal from PC & Cell Solution to install two (2) cameras with the payment of \$1047.00 to come from the Premier Bank Building Account. Motion carried.

Finance & Personnel-

1. 2019 Budget & Wages- Director Connor explained the differences of the City Council Budget and the Library's presentation of increase of Library employee wages to the 2019 Budget. Discussion. Motion by Dr. Oppor/ Golla-Kolosso to rescind the December 11th's recommendation to increase the Library employee salaries and maintain employee salaries at 2018 schedule. Motion carried.

2. CD Renewal @ Premier Bank- Director Connor informed the Board that the CD @ Premier Bank of \$112,495.61 is up for renewal on January 27, 2019. Discussion on reinvestment of the CD. Motion by Phelan/Brown to reinvest The Premier Bank CD of \$112,495.61 for six(6) more months. Motion Carried.

Policy Committee- Nothing to report.

Communications- The Library received a Thank You from some library patrons for the Library's services.

Unfinished Business:

1. Meeting Room Upgrades- the upgrade is at a stand-still.
2. Printer/Copier Upgrades- The Library received a proposal from MBM for two(2) copier/ printers at cost of \$142.15 a month leasing for five(5) years. Discussion. Motion by Brown/ Golla-Kolosso to accept MBM 's proposal to lease two(2) copiers/printers at \$142.15 a month for five (5) years. Motion carried.
3. Parking Lot Closure Update- Director Connor received notice from Joe Starr a closure of back exit from the parking lot on January 26th 6am to 6pm. The Library will place cones at the entrance to the Book Return. Connor will attend Park Committee's meeting in Feb. or March.
4. New Logo for SML – Director Connor collected from each Board members three(3) words that come to mind when thinking of the word “ library”.

New Business:

1. New Computer Purchase- Director Connor informed Board a computer died between December and January Board meetings. She had to purchase a new computer and had it installed on January 10th.

Next Meeting- February 12, 2019 @ 5:30 PM

Adjournment- Motion by Brown/ Phelan to adjourn @ 6:57pm. Motion carried.

Respectfully Submitted:
Barbara Baumgartner, Secretary

