

**Sturm Memorial Library  
Board of Trustees Meeting  
July 10, 2018**

Meeting was called to order at 5:30pm by President Judy Trull.

**Roll Call-** members present: Judy Trull, Barb Baumgartner, Coleen Phelan, Mona Golla-Kolosso. Library Director Ellen Connor also present. Alice Brown arrived at 5:32, Dr. Melanie Oppor arrived at 5:41. Blair Olsen was excused.

**Introduction of Visitors-** John Smith

**Consent Agenda:**

- A. Approval of Agenda**
- B. Approval of May 2018 Minutes**
- C. Approval of May & June Director Reports**

Motion by Golla-Kolosso/ Phelan to approve Consent Agenda. Motion carried.

**Approval of Library Bills/ Distribution of Monthly Budget Report-** Motion by Golla- Kolosso/ Phelan to approve Donation Bills of \$125.00 and General Bills of \$1546.47. Motion carried.

**Audience to Visitors-** John Smith- regarding black topping driveway behind SML to Beech St. As a representative of the Veterans Memorial Park, he explained the idea of the SML sharing half the cost of black topping the driveway. Discussion. Concerns: who maintains the road and when is it to be done? Who will do the job? Funds available?

**Committee Reports:**

**Building Committee-**

1. Railing Repairs/Martell Construction- Director Connor had nothing to report at this time.
2. Blacktop road behind Library- See Audience to Visitors- Smith's presentation.
3. Landscaping Issues- Split Rail Fence and Maintenance- There are fence posts down, discussion on having two landscaping businesses to look at and give estimates on them and replacing a dead flowering bush.
4. Security Camera on Park Shelter for Library- a camera could be installed at a corner of the Freedom Park shelter to cover area toward the Library building. Discussion. The issue was tabled for a later meeting.

**Finance & Personnel-**

1. SCLSF Investment- Discussion on the Library investing in SCLSF with three CDs. Director Connor will get feedback from other libraries in the SCLSF and decision will be made at the August meeting.
2. Update on new substitute staff – Sue Vater-Olsen is working once a month on Wednesday nights.
3. Updating Signature Cards and Adding additional staff to Donation Account- Blair Olsen, new Treasurer & Ellen Connor will work on getting signature cards at banks that hold library accounts updated. Connor is going to add Lyn Hokenstad to the signature card for

the Donations account at Premier Bank.

**Policy Committee-**

1. Policy Committee meeting in July- date set for July 19, 2018 @ 3pm.

**Communications-**

1. SML received a check of \$15,00 from A. Sturm & Sons Foundation
2. SML won second place of \$35 in the Manawa Rodeo interior decoration contest.
3. SML received a donation of \$25 from Tri Valley Gardeners in memory of Sara Miller.
4. A thank you was received from the Special Education Dept. for the color run event.
5. Trustee Training information

**Old Business:**

1. Knights of Columbus CD- Director Connor sent a letter to the members of the KC's.
2. Youth Advisory Position- Director Connor will post notices at the Little Wolf High School of the opening and description of the position.

**New Business:**

1. Eliminating Fines for Youth- Director Connor presented the desire of eliminating fines on youth material only. Discussion. The issue will be put on the Policy Committee meeting agenda.
2. OWLSnet Automation Agreement- Director Connor distributed the agreement and by-laws of OWLS to the board members. President Trull will sign the copies of the document and Connor will get them to the OWLS administrator.

**Next Meeting- August 14, 2018 @ 5:30 PM**

**Adjournment-** Motion by Brown/ Golla-Kolosso to adjourn @ 7:25pm Motion carried.

Respectfully Submitted:

Barbara Baumgartner, Secretary