

Sturm Memorial Library
Board of Trustees Meeting
November 7, 2016

President Judy Trull called the meeting to order at 5:34 P.M.

Members present: Judy Trull, Barb Baumgartner, Debby Nolan, Mona Golla-Kolossa, Jennifer Brickey, Alice Brown. Excused Melanie Oppor.
Others present: Ellen Connor.

Motion by Brown/Baumgartner to approve the agenda. Motion carried.

Motion by Brown/Brickey to approve minutes with the following changes correct spelling for Joe Wyngaard and National Park was well attended. Motion carried.

Motion by Brickey/Golla-Kolossa to pay general expenses of \$1,284.38, capital expenses of \$12,880.00 and donation expenses of \$81.59.
Motion carried.

Budget Report: Monthly report was handed out.

Committee Reports

Building Report:

Cement Work: The railing was fixed by Joe Wyngaard. We will continue the other repairs in the spring.

Furnace Replacement work has been completed.

Carpet cleaning: Motion by Golla-Kolossa/Brickey to have meeting room carpet cleaned. Motion carried.

Finance & Personnel:

2017 Budget was discussed. Raises will be looked at for all library employees.

Director evaluation and goals for 2017 were discussed.

Increasing the use of the library, do more on face book, face to face contact, go to events around town, do a canvas go door to door.

Policy Committee:

Policy Committee Recommendation

Motion by Brown/Baumgartner to add policies recommended by committee. Motion carried.

Communications:

Donation of \$100.00 from Master Gardener with the money to be used to purchase items for programs. Thank You from Premier Bank for doing business with them. Thank you from the kindergartner class. Thank You from Manawa Heating & Cooling for doing business with them.

Unfinished business:

Library Programs Update:

November 9th Shop Talk. Being a black police officer in this time.

November 29th Pressure Cooker program.

Lyn is working on programs for kids in December.

Small Library Create Smart Spaces Grant:

Ellen will not apply for this at this time.

Non-Discrimination Verification per Waupaca County Extension:

Ellen will sign agreement.

New Business:

Remote Access to Library's Security System

Motion by Brickey/Golla-Kolossa to not allow any outside access to the Library's security system.

Trustee Education

Ellen talked about privacy and confidentiality for libraries.

Next meeting date is December 13, 2016 at 5:30 p.m.

Motion by Brown/Baumgartner at 6:45 p.m.

Submitted by Debby Nolan