

**Sturm Memorial Library  
Board of Trustees Meeting  
April 9, 2018**

Meeting was called to order at 5:33pm by President Judy Trull.

**Roll Call-** present: Judy Trull, Barb Baumgartner, Coleen Phelan, Mona Golla-Kolosso, Blair Olsen, Dr. Melanie Oppor. Library Director Ellen Connor also present. Alice Brown arrived 5:44.

**Introduction of Visitors-None**

**Election of Officers:** Nominations:

President- Judy Trull  
Vice President- Alice Brown  
Treasurer- Blair Olsen  
Secretary- Barbara Baumgartner

Motion to close nominations by Dr. Oppor/Baumgartner. Motion carried.  
Election approved.

**Committee Appointments:**

President Trull's appointments to following committees:  
Building Committee- Baumgartner, Golla- Kolosso  
Policy Committee- Dr. Oppor, Phelan  
Finance Committee- Trull, Olsen, & Brown

**Consent Agenda:**

- A. Approval of Agenda**
- B. Approval of March Minutes**
- C. Approval of Director's Report**

Motion by Dr. Oppor/ Golla- Kolosso to approve Consent Agenda. Motion carried.

**Approval of Library Bills/ Distribution of Monthly Budget Report-** Motion by Dr. Oppor/ Olsen to approve April general bills of \$2,254.81 and Donation Expenditures of \$97.17. Motion carried.

**Committee Reports:**

**Building Committee**

1. Steps Replacement- nothing to report
2. Building & Grounds Review Set Meeting Date- May 1, 2018 @ 2:00 pm.
3. Hooks for Kids Coats- referred again to Building Committee.

**Finance & Personnel**

1. Treasurer's Position-

Dr. Oppor presented proposed description of treasurer's position. Discussion.

Motion to accept proposed treasurer's description by Baumgartner/ Golla-Kolosso. Motion carried.

2. Discussion of Youth Advisory Member of SML Board. Director Connor will put item on the May Agenda.

**Policy Committee-** Nothing to Report

**Communications-**

1. Director Connor received \$100 from Fox Valley Literacy Council and OWLS to use for Coding Class.
2. SML received \$100 check to purchase garden books in memory of Eleanor Poehlman from Jacqueline Nytes and Mr. O'Brien.

**Unfinished Business:**

1. Computer Installations:

New computers are installed; Lyn's old computer will be used as back-up and the old public computer will become the infosoup catalog computer.

2. Knights of Columbus Letter:

Director Connor read the letter she had composed to members of the Knights of Columbus. Discussion. She will re-write parts of the letter.

3. SCLS Foundation:

This will be put on May's agenda to be discussed.

**New Business:**

1. Additional Substitute Staff to Cover Staff Shortages:

Director Connor expressed concern about shortage of staff and has asked to have Sue Vater-Olson from Scandinavia Library sub at the Library as needed. Discussion. This item will be put on May's agenda.

2. By-Laws Review:

Article III-Section 7 – replace first sentence of treasurer with first sentence from newly adopted treasurer job description.

Article IV Meeting Section 2- drop “the adoption of an annual report”

Section 5- replace “via telephone using a speaker phone” with “by telephone or digital technology”

Article V. Section-2- Ad Hoc Committees- replace the word “problems” with “circumstances”  
May Meeting will adopt changes to By-Laws.

**Next Meeting Date:**

**May 8, 2018 @5:30pm**

**Adjournment-**

Motion made by Golla-Kolosso/Brown to adjourn @ 7:00pm. Motion carried.

Respectfully Submitted:

Barb Baumgartner, Secretary

