

**Sturm Memorial Library
Board of Trustees Meeting
April 13, 2021**

The meeting was called to order via Go to Meeting at 5:34pm by Vice President Alice Brown.

Roll Call- members present: Alice Brown, Dr. Melanie Oppor, John Mann, Jeremy Bennett, Karen Hoffmann, Coleen Phelan. Library Director Ellen Connor, and Bradley Shipps from OWLS present. Blair Olsen arriving at 6:15.

Approval of Agenda- Motion by Bennett/ Mann to approve the agenda. Roll call vote: Bennett: Yes; Phelan: Yes; Dr. Oppor: Yes; Mann: Yes; Hoffmann: Yes. Motion carried.

Approval of March 2021 minutes- Motion by Mann/ Bennett to approve the March minutes. Roll call vote: Bennett: Yes; Phelan: Yes; Dr. Oppor: Yes; Mann: Yes; Hoffmann: Yes. Motion carried.

Audience to Visitors - none.

Approval of Library Bills and Distribution of Monthly Budget Report - Motion by Bennett/ Hoffmann to approve General Bills of \$2,478.26 and Donations Account Expenditures \$2,548.00. Roll call vote: Bennett: Yes; Phelan: Yes; Dr. Oppor: Yes; Mann: Yes; Hoffmann: Yes. Motion carried.
Discussed February and March budget reports.

Library Director's Report- Discussed

Committee Reports-

1. Report of Building Committee
 - a. Scheduling for the Building and Grounds Review/ Meeting will happen in May.
 - b. Looking at a new bike rack and 2 benches for the Memorial Garden.
 - c. The outside lobby button is being fixed.

2. Finance & Personnel

- a. Motion by Hoffmann/ Mann to approve the 3% wage increase for the library employees if it is approved by City Council on April 19th. Roll call vote: Bennett: Yes; Phelan: Yes; Dr. Oppor: Yes; Mann: Yes; Hoffmann: Yes. Motion carried.
- b. No further communication re: City Personnel Policy
- c. Reviewed South Central Library System Foundation Investments.

3. Policy Committee

- a. Discussed possible revisions to the By-Laws.
- b. Summer 2021 Programming Policy will be revisited in May.
Motion by Dr. Oppor/ Bennett to accept the Temporary Meeting Room policy as written to continue to be the policy for the Spring and Summer of 2021. Roll call vote: Bennett: Yes; Phelan: Yes; Dr. Oppor: Yes; Mann: Yes; Hoffmann: Yes; Olsen: Yes. Motion carried.

Communications- Donation in memorial for Lorraine Jones. Received many Thankyou notes for Lyn's MES program. Received a thankyou for the large print books donation made to the Manawa Community Living Center.

Unfinished Business-

1. Did not receive a monthly report. Director Conner will ask if there are any incidents to report for next month's meeting.
2. The Information Packet to City Officials will be presented during the May council meeting.

New Business-

1. The 2021 Summer School Program collaboration will be to underwrite the cost of the books for the bookclubs rather than bringing in a performer.

Next Meeting- May 11, 2021 @ 5:30PM

Adjournment- Motion by Bennett / Olsen to adjourn at 7:14 pm. Roll call vote: Bennett: Yes; Phelan: Yes; Dr. Oppor: Yes; Mann: Yes; Hoffmann: Yes; Olsen: Yes. Motion carried

Respectfully submitted:
Coleen Phelan, secretary