

**Sturm Memorial Library
Board of Trustees Meeting
August 11, 2020**

The meeting was called to order via Go to Meeting at 5:32pm by President Judy Trull.

Roll Call- members present: Judy Trull, Blair Olsen, Alice Brown, Dr. Melanie Oppor, John Mann, and Coleen Phelan. Library Director Ellen Connor, Bradley Shipps from OWLS present. Lyn Hokenstad was also present at 5:49pm.

Approval of Agenda- Motion by Dr. Oppor/ Brown to approve the agenda. Roll call vote: Brown: Yes; Dr. Oppor: Yes; Phelan: Yes; Mann: Yes; Olsen: Yes.

Approval of July 2020 minutes- Motion by Brown/ Mann to approve the July minutes. Roll call vote: Brown: Yes; Dr. Oppor: Yes; Phelan: Yes; Mann: Yes; Olsen: Yes.

Approval of Library Bills and Distribution of Monthly Budget Report - Motion by Dr. Oppor/ Mann to approve General Bills of \$4,413.47, Donations account \$925.46, Building Account Expenditures \$800.00. Roll call vote: Brown: Yes; Dr. Oppor: Yes; Phelan: Yes; Mann: Yes; Olsen: Yes.

Audience to Visitors - Welcomed Lyn Hokenstad at 5:49pm

Committee Reports-

1. Report of Building Committee
 - a. HVAC upgrades discussed. Will continue to get more information.
 - b. Discussed the toilet water turning blue and recommended fixes from Lorge.
 - c. The lighting in the back of the library discussed. Fixtures cleaned and bulbs replaced.
 - d. Snow removal contract discussed.
 - e. Maintenance Position not filled yet
2. Finance & Personnel
 - a. 2021 preliminary budget discussed.
 - b. Reviewed all accounts
3. Policy Committee

- a. Reviewed policy updates

Communications- Donation from A. Sturm & Sons Foundation, Inc. Memorials in honor of Deborah Hoffman have been received and a thank you from a library guest.

Unfinished Business-

1. Discussed MPD wireless request
2. Laptop is in transit to the library.
3. Migration to the new system CARLX August 17. Thanks for all your work Lyn!
4. Looking to fill the board vacancy

New Business-

1. Discussed creating something semi-permanent with the Deb Hoffman Memorials and the continued donations from her daughter and son in law. Will revisit.
2. Looking to create Teen and Adult Make & Take Programming
3. September board meeting changed to September 15th.

Next Meeting- September 15, 2020 @ 5:30PM

Adjournment- Motion by Brown / Mann to adjourn at 7:12 pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary

