

**Sturm Memorial Library  
Board of Trustees Meeting  
August 10, 2021**

The meeting was called to order at 5:37pm by President Alice Brown.

**Roll Call-** members present: Alice Brown, John Mann, Jeremy Bennett, Blair Olsen, Coleen Phelan. Library Director Ellen Connor was also present.

**Approval of Agenda-** Motion by Bennett/ Olsen to approve the agenda. Motion carried.

**Approval of July 2021 minutes-** Motion by Hoffmann/ Bennett to approve the July minutes with the correction that the First State Bank Money Market account was moved to the building fund at Premier Bank. Motion carried.

**Monthly Budget Report-** Motion made by Bennett/ Olsen to amend the agenda to move the approval of the library bills to the end of the budget report. Motion carried. Board members reviewed and signed off on the distributed General Bills of \$1,758.08 and the Donations Account Expenditures of \$1,644.44.

**Director's Report-** reviewed.

**Audience to Visitors** - No visitors

**Committee Reports-**

1. Report of Building Committee
  - a. Green Boyz were here in early spring for spraying the grounds. They were called several times but did not return until August for maintenance. Discussed looking for a different general care company for the lawn care with the idea of continuing with Green Boyz for spraying.
  - b. Discussed plans for the Deb Hoffmann Memorial Garden including stamped concrete base, an ADA compliant picnic table, bush removal and bike rack addition. Will discuss again in September.
  - c. Still waiting for quotes to come back for the HVAC fence that needs replacing.
  - d. Discussed landscaping around trees by the fence. Director Connor is looking at mulch bids, re-mulching, and stone

removal estimates, and will ask about Manawa's mulching details.

2. Finance & Personnel

- a. Discussed the 2022 preliminary budget.
- b. Reviewed South Central Library System Foundation quarterly report.

3. Policy Committee

- a. They will be setting a meeting date to try to meet before the September 14th meeting. Will need to review the policies in regards to hybrid meeting by-laws, language concerning vaccinated populations, along with the general overview of policies.

**Communications-** Sturm Memorial Library received a \$100 donation from Helene Pohl.

**Unfinished Business-**

1. Equipment for hybrid meetings has been ordered but not arrived yet.

**New Business-**

1. The substitute position has been filled by Kelly Ramstack.

**Next Meeting- September 14, 2021 @ 5:30PM**

**Adjournment-** Motion by Olsen/ Mann to adjourn at 6:38 pm. Motion carried

Respectfully submitted:  
Coleen Phelan, secretary

