

**Sturm Memorial Library
Board of Trustees Meeting
February 11, 2021**

The meeting was called to order at 5:30 pm by President Alice Brown.

Roll Call- members present: Alice Brown, Karen Hoffmann, John Mann, Jessica Rosenow, Coleen Phelan, and Library Director Ellen Connor.

Approval of Agenda- Motion by Mann/ Rosenow to approve the agenda. Motion carried.

Approval of December 2021 minutes- Motion by Rosenow/ Mann to approve the January minutes.

Audience to Visitors- welcomed our new board member, Jessica Rosenow.

Monthly Budget Report- Will be reviewed next month when all the data is able to be in the report.

Director's Report- Reviewed.

Committee Reports-

1. Report of Building Committee
 - a. Nothing to report on the Memorial Garden.
 - b. Waiting for responses from Lorge Plumbing about the water fountain/ bottle filling station and clogged drain.
2. Finance & Personnel
 - a. Nothing to report
3. Policy Committee
 - a. Discussed correspondence with the city attorney. Motion by Phelan/ Mann to approve the updated Policy as presented. Motion passed.

Communications- Helene Pohl donated \$100.00 that will be used for the Manhattan Film Festival

Unfinished Business-

1. Computer installation Thursday the 9th.
2. Magazine boxes arrived.
3. Continuing to explore ways to archive social media. Call out to Page Freezer expect the amount would be about \$95.00 / month

New Business-

1. Motion Mann/ Phelan to approve the 2021 Annual report. Motion passed.
2. Motion made Mann/ Rosenow stating that OWLS did provide effective services for 2021. Motion carried
3. Begin thinking about new carpeting.

Approval of Bills- Motion made by Rosenow/ Mann to approve the General Bills of \$4363.58 and Donations Account Expenditures of \$1453.81. Motion carried.

Next Meeting- March 8, 2022 @ 5:30PM

Adjournment- Motion by Rosenow/ Mann to adjourn at 6:20 pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary

