

**Sturm Memorial Library
Board of Trustees Meeting
July 12, 2022**

The meeting was called to order at 5:31 pm by President Alice Brown.

Roll Call- members present: Alice Brown, Jeremy Bennett, John Mann, Jessica Rosenow, Dr. Melanie Oppor, Coleen Phelan, Library Director Ellen Connor, and Karen Hoffmann arriving at 5:37 pm.

Visitors- Bradley Shipps

Approval of Agenda- Motion by Oppor/ Rosenow to approve the agenda. Motion carried.

Audience to Visitors- OWLS Administrator Bradley Shipps discussed the Library Bill of Rights and freedom to read statements for ALA, WLA, and Wisconsin Trustee Essentials Handbook.

Approval of May 2022 minutes and June Building and Grounds minutes - Motion by Oppor/ Hoffmann to approve the May trustee minutes and the June Building and Grounds committee meeting minutes. Motion carried.

Monthly Budget Report- Reviewed.

Committee Reports-

1. Report of Building Committee
 - a. Construction has begun for the Memorial Garden. Discussed concrete stamping colors, adding more front plants, and bench donations.
 - b. Light globe replacements discussed.
 - c. Will plan for ceiling tile replacement, carpet cleaning, painting, and possible IT storage reorganizing.
2. Finance & Personnel
 - a. SCLS reports for May and June were reviewed.
3. Policy Committee
 - a. Will schedule a review for August.

Communications- We received from A. Sturm & Sons Foundation, inc. a donation of \$15,000. The Deb Hoffmann Memorial Garden recieved a donation of \$700.00 from Patrick and Karen Hoffmann, Cathay and Scott Zaddock, Ellen and Mark Goltz, Jon and Meg Hoffmann, Mary and Joe O'Brien, and Collen and Cormac McInnis.

Unfinished Business-

1. No unfinished business.

New Business-

1. Motion made by Oppor/ Mann for the approval of Sturm Memorial Library to participate in WiLS Small Library Strategic Planning Cohort at a cost of \$1,942 to be paid with monies from our Continuing Education Budget over a two year cycle. Motion carried.
2. Motion made by Hoffmann/ Oppor approving the gifting of the Manawa Rodeo prize money of \$35.00 to volunteer Dana Walsh. Motion carried.
3. Motion made by Hoffmann/ Rosenow to approve the disposal of the old magazine shelving parts no longer being used. Motion carried.

Approval of Bills- Motion made by Hoffmann/ Oppor to approve the General Bills of \$2,368.08, Capital Expenditures of \$2,110.00, and the Donations Account Expenditures of \$2,115.47. Motion carried.

Next Meeting- August 9, 2022 @ 5:30PM

Adjournment- Motion by Rosenow/ Hoffmann to adjourn at 7:15 pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary

