

**Sturm Memorial Library
Board of Trustees Meeting
June 8, 2021
Minutes**

The meeting was called to order by President Alice Brown at 5:35 p.m.

Members present: Brown, John Mann, Karen Hoffmann, Jeremy Bennett. Excused: Coleen Phelan and Dr. Melanie Oppor. Blair Olsen arrived at 5:53 p.m. Also present: Library Director Ellen Connor.

Move Hoffmann/Bennett to approve the agenda. Motion carried.

Move Bennett/Mann to approve the May 2021 minutes. Motion carried.

There was no monthly budget report. Bills were distributed to members to be voted on later.

Committee Reports:

Building Committee

Memorial Garden update and Building & Grounds Review: the building committee will set a meeting date in June to do a Building & Grounds review and start working on the memorial garden.

The director provided a brief maintenance update. A plumber will be contacted about the toilets and the director will get estimates for a water filling station.

Finance & Personnel:

CD investments and the money market fund were discussed. Move Hoffmann/Mann to move money market funds from 1st State to the Building Fund at Premier Bank. Motion carried. Move Bennet/Hoffmann to move the CD at Premier Bank up for renewal in July to the South Central Library System Foundation. Motion carried.

Policy Committee:

The temporary policy drafted by the director was discussed but no action was taken. The director will convene a policy committee meeting as soon as possible.

There were no communications.

Old Business:

The information requested from the police report indicated no serious incidents from October 2020 to May 2021. The WiFi will continue to be off from 10pm to 6am.

New Business:

The director submitted a request to take a class through UW-Madison on library design. Move Hoffmann/Mann to approve director request to take the class and that the \$250 cost will be covered by an OWLS scholarship or by the regular budget under Continuing Education. Motion carried.

Board Display for September: there will be a Board picture matching game in the display case for September.

RAW (Ride across Wisconsin) Bike Ride: Move Hoffmann/Bennet to allocate up to \$300 in programming funds to sponsor treats for the RAW Bike Ride that is traveling through Manawa. Motion carried.

Purchase of equipment to conduct hybrid board meetings: discussion about what kind of equipment to purchase and how much to spend. The director will get more information for the July meeting.

Approval of Bills: move Hoffmann/Mann to approve regular bills in the amount of \$1,810.01 and donation bills in the amount of \$2,033.71. Motion carried.

The next meeting date is July 13, 2021.

Move Bennett/Hoffmann to adjourn the meeting at 7:07 p.m.

Respectfully Submitted:
Ellen Connor, Acting Secretary