

**Sturm Memorial Library  
Board of Trustees Meeting  
May 17, 2022**

The meeting was called to order at 5:35 pm by President Alice Brown.

**Roll Call-** members present: Alice Brown, Jeremy Bennett, John Mann, Jessica Rosenow, Dr. Melanie Oppor, Karen Hoffmann, Coleen Phelan, and Library Director Ellen Connor.

**Visitors-** Mayor Fraizer, Carol Trantow, and Lyn Hokenstad

**Approval of Agenda-** Motion by Bennett/ Oppor to approve the agenda. Motion carried.

**Approval of April 2022 minutes-** Motion by Hoffmann/ Rosenow to approve the April minutes. Motion carried.

**Audience to Visitors-** Mayor Frazier and Dr. Melanie Oppor presented the Friends of Education Award to Sturm Memorial Library Staff.

**Monthly Budget Report-** Reviewed.

**Committee Reports-**

1. Report of Building Committee
  - a. Building committee will set a review meeting after this board meeting.
  - b. Memorial Garden hardscape has been ordered, bike rack not shipped yet. Discussed concrete colors.
  - c. Discussed area around air conditioning unit and will again be looking for a person to fix the fencing.
  
2. Finance & Personnel
  - a. Discussed personnel manual
  - b. SCLS report was reviewed.
  - c. Sturm Memorial Library shouldn't see many changes to their OWLS County Funding
  
3. Policy Committee

- a. Motion made by Oppor/ Hoffmann to approve the changes to the by-laws as presented adding that the treasurer will co-sign the withdrawals from investments. Motion carried.

**Communications-** Jan Kraetsch donated \$150.00 for Lyn to use for her programs.

**Unfinished Business-**

1. There will be no June meeting. Alice Brown and Jessica Rosenow will approve June bills.

**New Business-**

1. No new business.

**Approval of Bills-** Motion made by Hoffmann/ Oppor to approve the General Bills of \$3,054.02, Building Funds Expenditures of \$2,864.39, and the Donations Account Expenditures of \$675.95. Motion carried.

**Next Meeting- July 12, 2022 @ 5:30PM**

**Adjournment-** Motion by Hoffmann/ Bennett to adjourn at 6:16 pm. Motion carried

Respectfully submitted:  
Coleen Phelan, secretary