

**Sturm Memorial Library
Board of Trustees Meeting
May 11, 2021**

The meeting was called to order via Go to Meeting at 5:31pm by President Alice Brown.

Roll Call- members present: Alice Brown, Dr. Melanie Oppor, Jeremy Bennett, Karen Hoffmann, Coleen Phelan. Library Director Ellen Connor, and Bradley Shipps from OWLS present. Guest presenter Zoe Brown and visitor Sherry Gavins also present.

Committee appointees are as follows

Building & Grounds - Karen Hoffmann, Coleen Phelan

Finance & Personnel - Alice Brown, Jeremy Bennett, John Mann

Policy - Blair Olsen, Dr. Melanie Oppor

Approval of Agenda- Motion by Dr. Oppor/ Bennett to approve the agenda. Roll call vote: Bennett: Yes; Dr. Oppor: Yes; Phelan: Yes; Hoffmann: Yes. Motion carried.

Approval of April 2021 minutes- Motion by Hoffmann/ Dr. Oppor to approve the April minutes. Roll call vote: Bennett: Yes; Dr. Oppor: Yes; Phelan: Yes; Hoffmann: Yes. Motion carried.

Audience to Visitors - Zoe Brown presentation

Approval of Library Bills and Distribution of Monthly Budget Report - Motion by Bennett/ Dr. Oppor to approve General Bills of \$2,246.64 and Donations Account Expenditures \$474.14. Roll call vote: Bennett: Yes; Dr. Oppor: Yes; Phelan: Yes; Hoffmann: Yes. Motion carried.

Library Director's Report- Discussed

Committee Reports-

1. Report of Building Committee
 - a. New building committee will be scheduling their meeting.
 - b. Building committee will be focusing on the Memorial Gardens. Service quotes are being sought.
 - c. The automatic door button is fixed.

2. Finance & Personnel
 - a. The 3% wage increase for the library employees was approved by the City Council and has been implemented.
 - b. Reviewed South Central Library System Foundation Investments. Will look at SML's CD investments in June.

3. Policy Committee
 - a. Motion by Phelan/ Bennett For SML to participate in library sponsored events only for the summer of 2021. We will not be participating in large community events for the summer of 2021 as Waupaca County and the state are still reporting risk factors due to coronavirus. Roll call vote: Bennett: Yes; Dr. Oppor: Yes; Phelan: Yes; Hoffmann: Yes. Motion carried.

Communications- Donation received in memorial for Lorraine Jones.

Unfinished Business-

1. Portable sound system and web cams purchased with grant money.
2. Chief Gorman has been contacted about the requested monthly information on incidents in and around the parking lot and library grounds that we are expecting. We are continuing with the limited WiFi as agreed to previously.

New Business-

1. Sherry Gavin joined to inform the board of her experience and feelings about the mask mandate.
2. Discussed having legal counsel for the library. Will be looking into this more.

Next Meeting- June 8, 2021 @ 5:30PM in person with zoom available.

Adjournment- Motion by Hoffmann/ Bennett to adjourn at 7:30 pm. Roll call vote: Bennett: Yes; Dr. Oppor: Yes; Phelan: Yes; Hoffmann: Yes. Motion carried.

Respectfully submitted:
Coleen Phelan, secretary

