

**Sturm Memorial Library
Board of Trustees Meeting
September 10, 2019**

Meeting was called to order at 5:30pm by President Judy Trull.

Roll Call- members present: Judy Trull, Alice Brown, Blair Olsen, Mona Golla-Kolosso, John Mann, Coleen Phelan, Dr. Melanie Oppor. Library Director Ellen Connor also present.

Approval of Agenda- Motion by Brown/ Oppor to approve agenda. Motion carried.

Approval of August 2019 minutes- Motion by Oppor/Golla-Kolosso. Motion carried.

Approval of Bills and Distribution of Monthly Budget Report- General Bills of \$783.09, Capital Expenditures of \$1,860.00, and Donation Bills of \$282.03.

Audience to Visitors- none

Director Report- none

Committee Reports-

1. Report of Building Committee
 - a. Sealcoating is done.
 - b. Motion by Oppor/ Brown to approve Christensen Home Decorators to complete the painting of window sills, north cedar fence, and the inside hallway as per the proposal. Motion carried.
 - c. Wolverine Lawn Sprinkling is looking into the pump not working for the lawn sprinklers.
2. Finance & Personnel
 - a. Discussed by whose authority over \$10,000 was removed from the Library's Local Government Investment Pool Funds without seeking the Library Board of Trustees approval. Motion by Trull/ Oppor to draft a letter regarding the use of The library's Local Government Investment Pool Funds to be approved at the October meeting. Motion carried.
 - b. Discussed the 2020 budget preliminary proposal made to city

Council by Ellen on behalf of the board after conducting a salary study and determining wage increases were needed. Motion by Oppor/ Blair to submit the preliminary budget reflecting the 3% wage increase for support staff accommodating the increase by internal adjustments as was conditioned when last year's budget was submitted. Motion carried.

3. Policy Committee- Policy Manual review; October 14th 6:00pm

Communications- Received \$150 from Mrs. Jan Kraetch for Lyn Hokenstad's programs.

Old Business-

1. Meeting room updates. Still meeting with technology office reps.
2. Library logo. Looking for more input.
3. Upcoming Programs:
 - a. Manawa Art Tour September 21st 10:00am - 4:00pm
 - b. Manhattan Short Film Festival, Sept. 26th at 6pm, 28th at 1pm, October 1st at 6pm, and the 4th at 1pm.
 - c. Healthy Beginnings: Parents Interacting with Infants every Tuesday October 1 - November 5th 10 - 11:30 am.
 - d. Fall Festival October 5th. There will be hayrides to the library where there will be a traveling snake show.
 - e. Paranormal program with Chad Lewis October 8th.

New Business-

1. Trustee education- Discussed county funding.

Next Meeting- October 7, 2019 @ 5:30PM

Adjournment- Motion by Brown/ Golla-Kolosso to adjourn at 7:13pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary