

**Sturm Memorial Library  
Board of Trustees Meeting  
September 12, 2017**

Meeting was called to order at 5:33pm by President Judy Trull.

Members present: Trull, Barb Baumgartner, Jennifer Brickey, Mona Golla- Kolosso, Alice Brown, Blair Olsen

Library Director Ellen Connor, also present

Absent- Dr. Melanie Oppor,

**Introduction of Visitors:** None

**Approval of the Agenda:** Motion by Brown/Golla-Kolosso

**Audience to Visitor:** none

**Approval of August Meeting Minutes:** Motion by Golla-Kolosso/Brown to approve minutes. Motion carried.

**Approval of Library Bills-** Motion by Brown / Olsen to approve general bills of \$1168.97 , donation bills of \$915.84 and Capital Expenditures of \$514.66 . Motion carried

**Monthly Budget Report Distribution:** Director Connor explained July's budget, no August budget report at this time.

**Library Director's Report:** Director Connor explained possible cross county payment plan. That issue will be put on a future agenda to be discussed.

**Committee Reports:**

**Building Committee-**

1. Cement Project Update- Martell Construction will start Monday, Sept. 18<sup>th</sup> on redoing rails, front steps and main entrance center strip resealed. They are to be done within 10 days. Discussion on update.
2. Landscaping Project- Crosscut Solutions removed shrubs around flag pole and replaced with ornamental grass and flowers. In removing the shrubs the roots had damaged the electric wires. Master Electric repaired the wires.

Little Wolf Landscaping replaced the grassy area with erosion mat.

3. Snow Removal- Several individuals were contacted but not interested doing the job. Discussion. Director Connor will contact Quality Concrete, Wayne Wendt, or Chris Roehl.
4. Update on General Library Maintenance- problem with ground bees was solved with an exterminating outfit called in to eliminate them.
5. Sealcoating Parking Lot Update- Sealing will not be done this year.

**Finance & Personnel-**

1. 2018 Preliminary Budget- Nothing to report at this time.

2. CD Renewal- Knights of Columbus renewal of \$7528.54 CD. Discussion. Motion to keep the CD at 6 months @ .8% by Brown/ Golla-Kolosso. Motion carried.
3. Personnel Committee Meeting – set for Sept. 19<sup>th</sup>.

**Policy Committee-** Nothing to Report.

**Communications:**

Sturm Memorial Library received a donation of \$250 from Jan Kratz to purchase items for children.

**Unfinished Business:**

1. Library Programs -
  - a. SML will have a booth at Fall Fest on Sat., the 16<sup>th</sup>.
  - b. Domestic Violence Wed., the 20<sup>th</sup> at the Library.
  - c. Essential Oils- Oct. 2nd
  - d. WWI – Nov. 7<sup>th</sup>.
  
2. Reminder of Long Range Planning Meeting Thursday, 9/14 at 5:30pm.

**New Business:**

1. Director Evaluation Form- forms distributed to members to be completed by next trustee meeting in October.
2. Miracle on Bridge St. Event- Event on Saturday, Dec. 9<sup>th</sup> was explained by Pres. Trull. Chamber of Commerce is sponsoring the events by asking businesses to be open longer that day. Would the Sturm Memorial Library be willing to be involved with a program or co-ordinate with another business? Discussion.
3. Director Attendance at 2018 PLA Conference- Conference will be held in Philadelphia-March 20-24<sup>th</sup>. Director Connor will share hotel with Waupaca librarian. Motion by Brickey/Olsen to approve Ellen to attend 2018 PLA Conference. Motion carried.

**Next Meeting Date:** October 10, 2017 @ 5:30 pm.

**Adjournment-**Motion by Brown/ Golla- Kolosso to adjourn the meeting at 7:08 pm. Motion carried.

Respectfully Submitted:

Barb Baumgartner, Secretary