

**Sturm Memorial Library  
Board of Trustees Meeting  
April 8, 2025**

The meeting was called to order at 5:30 pm by President Alice Brown.

**Roll Call-** members present: Alice Brown, Chris Roenz, Jessica Rosenow, Jeremy Bennett, Helen Emslander, Coleen Phelan, and Library Director Sue Vater Olsen. Jennifer Krueger excused.

**Visitors-** none

**Approval of Agenda-** Motion by Roenz/ Bennett to approve the agenda. Motion carried.

**Approval of March 2025 minutes -** Motion by Rosenow/ Emslander to approve the March trustee minutes after correcting Helen's last name. Motion carried.

**Monthly Budget Report-** QuickBooks is working out better for Director Sue.

- a. City Funds- no report yet.
- b. Reviewed Donations account.
- c. Reviewed Capitol account.
- d. LGIP- no report yet.
- e. Reviewed SCLSF.

**Library Directors Report-** The water fountain has been fixed. Mold was noticed in the mechanical room/ janitorial closet. Lorge Plumbing will add a 90-degree elbow to resolve water leakage while Fine Lee Finished Carpentry will remove a section of drywall to determine the extent of the mold issue. Shelving can be added near the public computers if a table is used to shorten the counter space. Sue will look for a reasonably priced table. Reviewed the bid for siding, replacing fixtures as needed, and gutters.

Motion by Bennett/ Rosenow to approve the \$61,000 bid estimate from Fine Lee Finished Carpentry after updating the estimate date. The Diamond Kote smart siding in terra bronze color was chosen and the funds will come from the South Central Library System Foundation account. Motion carried.

**Committee Reports-**

1. Building Committee- Met to review the strategic plan. We would like to provide a third space for the community and will look to bring in a consultant towards that end.
2. Policy & Personnel
  - a. Nothing to report
3. Finance Committee
  - a. Nothing to report

**Communications-** no communications to report

**Unfinished Business-**

1. Shore stabilization is progressing as planned.

**Election of Officers-** Officers elected to the following positions: President - Alice Brown. Vice-President - Jeremy Bennett. Secretary - Coleen Phelan. Treasurer - Jessica Rosenow.

**President Appointment of Committee Members-** Appointments as follows: Building Committee- Jeremy Bennett, Helen Emslander. Finance Committee - Alice Brown, Jessica Rosenow, and Chris Roenz. Policy and Personnel Committee- Coleen Phelan, Jennifer Krueger.

**New Business-**

1. Motion by Bennett/ Rosenow to move the May 13, 2025 meeting to May 6, 2025 at 5:30. Motion carried.

**Approval of Bills-** Motion made by Bennett/ Emslander to approve the General Bills of \$16,052.42 and the adjusted Donations Account Expenditures of \$798.66. Motion carried.

**Next Meetings- May 6, 2025 @ 5:30 PM**

**Adjournment-** Motion by Rosenow/ Bennett to adjourn at 7:05 pm. Motion carried

Respectfully submitted:  
Coleen Phelan, secretary