

**Sturm Memorial Library
Board of Trustees Meeting
May 6, 2025**

The meeting was called to order at 5:34 pm by Vice President Jeremy Bennett.

Roll Call: The following members were present: Chris Roenz, Jessica Rosenow, Jeremy Bennett, Helen Emslander, Coleen Phelan, and Library Director Sue Vater Olsen. Alice Brown arrived at 5:50 p.m. Jennifer Krueger excused.

Approval of Agenda- Motion by Roenz/ Rosenow to approve the agenda. Motion carried.

Audience to Visitors- no visitors

Approval of April 2025 minutes - Motion by Rosenow/ Emslander to approve the April trustee minutes after correcting the spelling of Jennifer Krueger's name. Motion carried.

Trustee Essentials Video - Motion by Phelan/ Bennett to include two trustee essential video discussions in each meeting. The videos to be watched will be clarified at the previous meeting. We will watch videos 1 and 2 to discuss at the June meeting. Motion carried.

Monthly Budget Report-

- a. No update for City Funds.
- b. Reviewed Donations account.
- c. Reviewed the Capitol account.
- d. Reviewed LGIP. The City of Manawa withdrew \$20,000 without our knowledge. President Alice will be addressing the city about this.
- e. Reviewed SCLSF.

Library Directors Report-

Reviewed and discussed the WiLS Ideas to Action Grant.

Committee Reports-

1. Building Committee
Focus on Energy representative walked through. Director Sue will contact Fine Lee Finished Carpentry to check on the extent of the mold issue.

2. Policy & Personnel
 - a. Nothing to report
3. Finance Committee
 - a. Nothing to report

Communications- nothing to report

Unfinished Business-

1. Dam work is continuing. Director Sue will review the city contract regarding the replacement of the driveway. Some concerns have developed in the East parking lot, where separation has been noticed.

New Business-

1. Helen Emslander reviewed her notes from the WAPL Conference. It was a very informative conference, and she shared links we can watch on our own time.

Approval of Bills- Motion made by Rosenow/ Bennett to approve the corrected General Bills of \$3,438.67 and the Donations Account Expenditures of \$1,446.07. Motion carried.

Next Meetings- June 10, 2025 @ 5:30 PM

Adjournment- Motion by Bennett/ Emslander to adjourn at 6:51 pm. Motion carried

Respectfully submitted:
Coleen Phelan, secretary